



Application Process

How to apply

ALL STUDENTS:

Please submit a completed Application Form for Admission, along with the application fee and other optional fees for services that you have requested.

FOR "INITIAL" F-1 STUDENTS (Applying for the F-1 Visa from outside the US):

F-1 Visa applicants must apply for a minimum of one Term (12 weeks).

If you require an I-20 for your F-1 visa, please fax, mail, or e-mail the following:

1. Application Form
2. A photocopy of your passport
3. Proof of financial certification (i.e., Bank Statement) , or proof of funds, (in English) verifying that both tuition and living expenses will be met while attending AOI College of Languages. The balance of Bank Statement should be:

\$5,100/ 1 Term
\$10,200/ 2 Terms
\$15,300 / 3 Terms
\$20,400 / 4 Terms (1 year) (*1)

4. A letter of support (or Affidavit of Support) from your parents/sponsor, stating that they will be responsible for your expenses during your enrollment.
5. Fees (Application Fee, Mailing Service Fee)

*** AOI College of Languages will issue the I-20 after financial certification ,proof of High school graduation, passport copy, signed application and application fee have been submitted. Completed applications are normally processed within five (5) working days. F-1 students must also pay the SEVIS I-901 fee and it must be paid prior to the visa interview at the U.S. Embassy or Consulate.

FOR "TRANSFER" F-1 STUDENTS (Currently in the US and attending another school):

Students wishing to transfer to AOI College of Languages must apply for a minimum of one Term (12 weeks).

If you are currently enrolled in another college, university or languages school on a student F-1 visa and wish to transfer to AOI College of Languages, Please submit the followings to AOI College of Languages by fax, mail, e-mail attachment, or in person:

1. Application Form
2. Copy of I-20 from current school;
3. Copy of passport
4. Copy of F-1 Visa
5. Copy of I-94 (please print online ----> www.cbp.gov/I94)
6. Proof of financial Certification (i.e., Bank Statement) , or proof of funds, (in English) verifying that both tuition and living expenses will be met while attending AOI College of Languages. The balance of Bank Statement should be

\$5,100/ 1 Term
\$10,200/ 2 Terms
\$15,300 / 3 Terms
\$20,400 / 4 Terms (1 year)

7. A letter of support (or Affidavit of Support) from your parents/sponsor stating that they will be responsible for your expenses during your enrollment at AOI College of Languages.
8. Transfer Form
9. Application Fee

Transfer student must submit an acceptance letter and a transfer form from AOI College of Languages to the current school.

If you have any questions about the transfer process, please feel free to contact AOI College of Languages.

School Policies, Tuition and Fees

Fees:

Application Fee - for all students.	\$180 (non-refundable)
Mailing Service Fee (By Regular US Mail) - for F-1 students only	\$50 (non-refundable)
Mailing Service Fee (By FedEx or DHL) - for F-1 students only	\$100 (non-refundable)
SEVIS I-901 Fee - for F-1 students only *By request only	\$200 (non-refundable)
Private Lesson	\$50/hr
Textbooks (Estimated per quarter / not included in tuition)	\$100 ~ \$150
Official document (5 working days)	\$10
Official document (1-2 working days)	\$20

Tuition:

All F-1 students must enroll and pay tuition for at least one Term (12 weeks program).

Cancellation Procedure:

All Cancellations must be notified in writing and students must complete the following:

1-Completion Form 2-Exit Exam 3-Exit Survey 4-Student Status Change Report

For Agency Referred Students:

If your enrollment was facilitated by an authorized AOI overseas agent, the processing of any applicable refund may be governed by the contractual agreement between AOI and the agent. You are advised to consult with your agent prior to entering into this enrollment agreement should you have any questions.

Transfer Policy:

All F-1 students must complete at least One Term at AOI College of Languages before transferring to another school.

Transfer requests must be in writing and will take 5 working days to process.

Travel outside US (F-1 Student only):

Students leaving the US must fill out the "leave of absence" form and get updated signature on their I-20 from the school DSO.

*1, In addition to the above balance(*1), the balance for each F-2 (Dependent) Visa holder should be at minimum: \$600 1Term (12 weeks) for each Dependent